



VETERAN HOUSING GRANT

TO BE COMPLETED BY NATIONAL OFFICE

THDF Grant#: _____ Grant dollars to be leveraged: \$ _____

National office approval of project: Yes No

Approved by: _____ Date: _____

Requests for Team Depot projects should be a part of your current grant scope. Therefore, project materials should already be covered by your existing budget. No additional funding from The Home Depot Foundation should be necessary to accomplish your proposed project and labor savings could be realized.

Upon approval from national office, please send to Andy Benson (andrew_benson@homedepot.com) **and cc: Heather Pritchard** (heather_pritchard@homedepot.com) **and Lisa Walsh** (lisa_walsh@homedepot.com)

TEAM DEPOT PROJECT REQUEST FORM - TO BE COMPLETED BY LOCAL AFFILIATE

Please note, Team Depot project execution is not guaranteed. The request will be reviewed for feasibility and volunteer availability.

TEAM DEPOT OVERVIEW:

Team Depot is The Home Depot’s associate-led volunteer force. Through Team Depot, associates volunteer during their days off to complete projects such as painting one-story rooms and buildings, building ramps, landscaping, installing vinyl flooring, basic kitchen cabinetry, simple bathroom remodels and general home maintenance.

Typical Team Depot projects are completed in one 6-8 hour day during the work week. If possible, please propose multiple project dates for Team Depot to consider.

Nonprofit organizations typically provide lunch and water for Team Depot volunteers on the day of the project. In the past, partner organizations have provided pizza, grilled for volunteers, etc.

TEAM DEPOT PROJECTS CANNOT INCLUDE THE FOLLOWING:

- **HVAC work or maintenance.** Installing window A/C is acceptable, but the area must already have proper wiring.
- **Major electrical or plumbing.** This is defined as anything that would require a volunteer to open a wall or panel, install wire or pipe.
- **Structural work.** Team Depot projects cannot include widening doors in load-bearing walls or subflooring.
- **Roofing.** Team Depot volunteers cannot roof homes, sheds, etc.
- **Buildings that do not have traditional foundation.**

TIPS FOR SUBMITTING THIS FORM:

- Complete form and submit through your existing Home Depot online grant portal.
- Submit at least **8 weeks** prior to the proposed project date.
- Include proof of volunteer insurance.
- Upload three to five high resolution photos of the suggested projects and, if applicable, the veteran recipient when submitting this form. *(JPEG format preferred)*



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NONPROFIT PARTNER INFORMATION

National organization name: _____

Local affiliate name: _____ Local affiliate phone number: _____

Primary project contact name: _____ Title: _____

Primary project contact email address: (required) _____ Phone number: _____

Nonprofit PR contact: _____ Title: _____

Phone number: _____ Email address: _____

PROJECT INFORMATION (ALL FIELDS ARE REQUIRED)

Project title: _____

Closest Home Depot store to project site: (list store number, found on the store locator page at homedepot.com) _____

Are you already working with a Team Depot representative? Yes No

If yes: Store: (list store number, found on the store locator page at homedepot.com) _____

Contact name: _____ Contact email: _____

Contact phone number: _____

Proposed project date(s): _____ Will a prep day be needed? YES NO

If yes, how far in advance of the project? _____

Total number of Home Depot volunteers requested: _____

Project site address: _____ City: _____ State: _____ Zip code: _____

Project site metro area: (if different from city) _____

Will this project directly benefit veterans? YES NO If yes, how many? _____

Does this project include accessibility modifications? YES NO

If yes, how many veterans will benefit from these modifications? _____

Which will be impacted by the proposed project? (check all that apply)

- Individual home (single-family detached) Permanent housing facility Transitional housing facility
- Movable dwelling (mobile home, etc) Semi-detached dwelling (multi-family, duplex, etc.) VA hospital
- VFW/American Legion/DAV Veterans Memorial Other, please specify: _____

What is the primary veteran population that would be served by the proposed project? (check all that apply)

- Senior Low-income Veteran families Disabled Homeless
- Male Female Post 9/11

Other, please specify: _____



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VETERAN RECIPIENT BACKGROUND INFORMATION (ALL FIELDS REQUIRED)

Please provide us with the following information on the veteran homeowner and/or a veteran resident who will benefit from the project and is comfortable sharing his/her story.

Veteran name: _____ Age: _____ Branch of service: _____

Years served: _____ Location(s) and/or conflicts served: _____

Family members relevant to the project: *(living with the veteran, etc.)* _____

Other noteworthy and shareworthy information that makes this veteran unique:

Describe in detail how the proposed project will transform the veteran's daily life or directly impact the veterans served by your organization. Please be specific.

MEDIA INFORMATION (ALL FIELDS REQUIRED)

What community newspapers cover the project's city/county/neighborhood?

Will there be any VIP guests requested to attend the project? *(dignitaries, politicians, VIPs, etc.)* YES NO

If yes, who? _____

Is the veteran recipient(s) willing to be interviewed and/or photographed for media purposes? YES NO

If yes, please attach signed photo release form to the email that accompanies this form.

Please upload three to five high resolution photos of the suggested projects and, if applicable, the veteran recipient when submitting this form. *(JPEG format preferred)*

