

**R-B-I in Action**—"Elsa, that was fantastic! I really love the way you organized those meal packs! Taking that extra step makes it easier for our drivers to pick them up for delivery!"

**B-I-F in Action**—"Juan, I noticed that the veggies were out of date in the cooler. Next time, make sure we double-check every label to ensure product freshness for those we serve!"

- A) "Way to go, Jose! Just keep doing what you're doing!"
- B) "Domonique, why did you do that? Now I have to fix your screw-ups."

More Ways to Rethink Feedback				
• Replace stale phrases with descriptive feedback		Good job!!	Head, Heart	
• Consider the environment			A No / A	and Hands Engagement Collective
Positive and negative?			http://HHHEngagement.com	
• Ratio?				HeadHeartHandsEngagement@
• The Value of Documentation				gmail.com (407) 765-0577
				@HHHEngagement
Coaching Defined				
Coaching is conducting regularly scheduled one-on-one discussions between the leader and team member that are focused on performance and development. Coaching: The Most Powerful Tool In Your Leadership Toolkit Open-ended questions usually begin with W, W, W, W, W and H				
Skill Practice: Open-Ended Questions				
1)				
2)				
3)				
	Creating a Coaching Conversation Template			
	Performance-Related Coaching Questions:			
	Development-Related Coaching Questions:			