

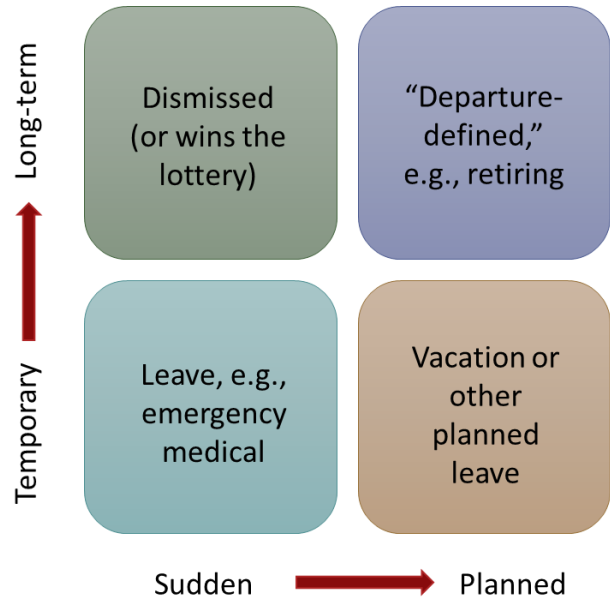
Leadership Succession Planning Worksheet



A companion guide for the Roadmap to Successful Leadership Succession Planning Session at the 2019 Meals on Wheels America Conference, August 27 at 9:30am

I. Elements of Your Plan

- Roles
 - CEO/ED
 - Board Members
 - Officers
- Situations
 - (see 2x2)
- Duties (Daily, Monthly, Annually) & Resources (Where to Find 'Em)



II. Crafting Your Plan

- The Big Picture
- Getting Down to Brass Tacks

<i>for...</i>	R	A	S	C	I
ED					
Board Members					
Officers					
	Responsible	Accountable to	Supported by	Consult with	Inform

III. Getting Started

- Fears & Obstacles: which fears are active in your organization? Do you or others on your board have any not listed here?

- Motivation: Name 1-2 ways you can create meaning, creation, challenges, ownership, and/or identity on your team or board?

- Moving Forward: Pick one from the list of trust, urgency, inspiration, and small increments and name one thing you can do to create it.

- Strategies: Of the list of strategies, name one that you already use and one that you don't normally use but are curious to try.

IV. Reflections, Questions...What are your next steps?